**Application Checklist申請人提交資料清單**

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| 姓名： \_\_\_\_\_\_\_\_\_\_\_\_\_\_ | 報考課程名稱：[ ] 漢學四級證書課程[ ] 漢學高級專科文憑（六級）課程[ ] 漢學研究生文憑（八級）課程 |

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| **Essential application documents** **報名時必需文件** |
| 1. | **Application Form報名表** |[ ]
| 2. | **Medical QnA身體健康調查表** |[ ]
| 3. | **Background Info背景資料表** |[ ]
| 4. | **Identification Documents身份證明檔**Please submit a copy of your passport \*if not available, please provide a copy of your National ID card to verify your identity. 申請人须提供護照複印件。如培訓期間暫未能提供，則可先提供身份證。 |[ ]
| 5. | **Qualifications學歷** 畢業證書（含英文翻譯） 1. 最高學歷畢業證書    2. 相關成績單 |[ ]
| 6. | **Autobiography** **自傳** |[ ]
| 7. | **Reference** **Letters推薦信** |[ ]
| 8. | **Introductory Videos介紹視頻** |[ ]

**Submission Requirements 提交條件**

All English translated documents must be translated based on the original documents. Please include translation date, name of translator and contact information, as well as signed by the translator.

所有英文翻譯文件必須註明是根據原件所譯，並請註明翻譯日期、翻譯人全名和聯繫方式, 且翻譯人須簽名。

Please use Chinese to name all the file names and see example below.

遞交的文件請以中文命名，如下例所示。

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| Example 例示:Email Subject: Application Documents (applicant name as shown on passport)電子郵件標題: 申請入學報名資料（申請人護照上的中英文姓名）List and name of documents to be attached in the email:電子郵件中要附加的檔案清單與名稱（請提交PDF文件）：遞交日期\_姓名\_報名表 （例：20240131\_王XX\_報名表1.報名表\_姓名 2.身體健康調查表\_姓名. 3. 背景資料表\_姓名4. 護照複印件\_姓名6. 畢業證書（英文翻譯）\_姓名 7. 自傳\_姓名 8. 推薦信\_申請人姓名 9. 介紹視頻\_姓名 (.mp4) |

**Submission of Application Documents 提交報名資料**

Please submit the application form, medical examination form, background information form, identification documents, qualifications, autobiography and reference letters, in PDF format (with introductory videos in mp4）and send them to the email address below**：**sinology@rbit.qld.edu.au

請提交 PDF 格式的申請表、身體健康調查表、身份證明檔、學歷證明、自傳、推薦信及mp4 格式的介紹視頻，發送到以下電子郵件地址,

sinology@rbit.qld.edu.au

請在電郵主旨中註明您申請的課程。